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From: Stevenson, Allan (DPH)
Sent: Friday, June 06, 2008 3:12 PM
To: 'Kimya McLaurin'
Cc: Hanchett, James (DPH)
Subject: FW: Fire Evacuation Drills and Fire Alarm Systems testin
Attachments: 08 Fire Alarm Test Schedule Draft 1.doc

Hello Kimya,

I will be retiring this summer, and James Hanchett will replace me as Building Coordinator of Morrill I (Western Mass. Public Health Center). Please add Jim to your e-mail list.

James.hanchett@state.ma.us

Thanks,
Allan Stevenson

Allan Campbell Stevenson
Mass. Department of Public Health
Western Mass. Public Health Center
Amherst, MA 01003
voice 413-545-2606
fax 413-545-2608
allan.stevenson@state.ma.us

From: Kimya McLaurin [<mailto:kmclauri@ehs.umass.edu>]
Sent: Friday, June 06, 2008 1:30 PM
To: mulvaney@llc.umass.edu; jball@history.umass.edu; ttrudeau@larp.umass.edu; george@bio.umass.edu; dean@nsm.umass.edu; messer@biochem.umass.edu; reynolds@math.umass.edu; slhsu@polysci.umass.edu; mellman@mail.aux.umass.edu; bbharris@microbio.umass.edu; Stevenson, Allan (DPH); tlovelan@afroam.umass.edu; shabazz@afroam.umass.edu; olanyk@fcrao1.astro.umass.edu; thomasz@acad.umass.edu; sarahw@admissions.umass.edu; j.dolan@hfa.umass.edu; jhamill@kin.umass.edu; blackbird@kin.umass.edu; paris@music.umass.edu; martys@umext.umass.edu
Subject: Fire Evacuation Drills and Fire Alarm Systems testin

From: Ed Mientka ejm@ehs.umass.edu
To: Building Coordinators
Subject: Fire Evacuation Drills and Fire Alarm System Testing

Beginning June 16th fire evacuation drills and fire alarm system testing will be conducted within University academic and administrative buildings. The annual program, which is being coordinated though a joint effort of Physical Plant and Environmental Health and Safety, will be conducted from June 16th through July 3rd. Fire evacuation drills help to ensure that occupants are familiar with the sound of the fire alarm system, are knowledgeable of all evacuation routes, and that immediate evacuation from the building is necessary. In addition, State regulations require that components of fire alarm systems be tested annually.

The fire drill portion of the program usually takes about 10 minutes to complete depending on building size. At the conclusion of the drill, all occupants will be allowed to re-occupy the building. Fire alarm devices will then be tested.

Emergency power will be tested in designated buildings with emergency generators and may result in some power disruption. Building coordinators for these buildings are being contacted separately and will be sent service interruption notices.

Mobility-impaired persons located above the ground floor are not required to evacuate buildings per the University's policy. All Department Heads and disabled persons should be aware of this policy and related safety procedures. Copies are available by contacting EH&S or Disability Services.

Attached is our drill/testing schedule. Please check with your Department Heads to see if there would be any major conflicts. A good fire evacuation plan is important. In order for us to evaluate the drill portion of our emergency preparedness, I ask you to please limit passing on the time and date only to necessary occupants. If you have any questions or if there is a significant conflict, please contact:

Ed Mientka, Associate Director and Program Head
Campus Safety and Fire Prevention Services
Environmental Health and Safety
ejm@ehs.umass.edu 545-5114

Thank You
